



## MENTER MÔN & ANNOG BOARD MEMBER – JOB DESCRIPTION

<p><b><u>MEMBER'S STATUTORY DUTIES</u></b></p> <ul style="list-style-type: none"> <li>• Ensure that the company keeps to its governing document, the Company Acts and any other relevant legislation and regulations.</li> <li>• Ensure the company complies with the stakeholders' standards.</li> <li>• Ensure that the company continues with the objectives set out in the governing document.</li> <li>• Ensure that the company uses all its resources to meet its objectives.</li> <li>• Contribute to the Management Board's work which includes providing firm strategic direction to the company, setting a complete policy, setting targets, and evaluating performance against agreed requirements.</li> <li>• Defend the company's reputation and values.</li> <li>• Ensure the effective and efficient administration of the company.</li> </ul>	<p><b><u>OTHER RESPONSIBILITIES</u></b></p> <p>In addition to the statutory responsibilities set out above, trustees are expected to use any experience, knowledge, or skills that they possess to assist the Management Board in making decisions that will benefit the company. This may include:</p> <ul style="list-style-type: none"> <li>• Examining the Board documents</li> <li>• Leading discussions</li> <li>• Focus on key issues</li> <li>• Provide guidance for new initiatives</li> <li>• Other issues in which the Directors have expertise</li> </ul> <p><b><u>MEMBERS PERSON SPECIFICATION</u></b></p> <p>Members are expected to demonstrate -</p> <ul style="list-style-type: none"> <li>• Commitment to the Company</li> <li>• Willingness to give time and effort</li> <li>• Strategic vision</li> <li>• A good, independent view</li> <li>• Ability to think creatively</li> </ul>
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| <ul style="list-style-type: none"><li>• Ensure the financial stability of the company.</li><li>• Defend and manage the company's property and secure appropriate investment in the company's finances.</li><li>• Appoint a Chief Executive/Managing Director and review his/her performance</li></ul> | <ul style="list-style-type: none"><li>• Willingness to give their views</li><li>• Understand and accept the trust's legal duties, responsibilities, and accountabilities</li><li>• Ability to work well as a team member</li></ul> |
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Menter Môn respects any difference between staff, volunteers and service users and respects the diversity. We will not discriminate on the grounds of race, colour, ethnic origin, nationality, religion, disability, gender, sexual orientation, age, marital status, background of irrelevant criminality, responsibility for dependants, economic status or political values when appointing new staff, promoting existing staff, accepting a new direction.

For further information please visit our website: [www.mentermon.com](http://www.mentermon.com)